



## **REQUEST FOR JANITORIAL SERVICE BIDS**

Bids are hereby being requested by the LaSalle County Board, through the LaSalle County Property Committee, for Janitorial Service at the following LaSalle County Facility Locations:

707 Etna Road, Ottawa, IL (Criminal Justice Center, Governmental Justice Center, Health Dept)  
711 E. Etna Road, Ottawa, IL, (EOC Building)  
119 W. Madison Street, Ottawa, IL ( LaSalle County Downtown Courthouse)

(All totaling approximately 118,700 square feet)

Bid Packets with project specifications; a proposed LaSalle County contract, and; copies of all relevant resolutions and agreements referenced herein, will be distributed during a **mandatory** tour beginning in the LaSalle County Complex, 707 E. Etna Road, Ottawa, Illinois (*LaSalle County Board Basement Meeting Room*).

**Mandatory Tour of areas will be on:**

**JANUARY 8th, 2019 (TUESDAY) AT 1:00 P.M. .**

**Bidders must attend tour or bid will be rejected.**

All work is to be carried out in accordance with the Janitorial bid documents. The initial term of Contract shall be from **March 1, 2019 until November 30, 2019** with an additional two (2) year option that would run from December 1<sup>st</sup> until November 30<sup>th</sup>.

Sealed Bids will be **received** at the LaSalle County Board Office, Room 245, 707 E. Etna Road, Ottawa, IL 61350 **until January 24, 2019 at 4:00 p.m.** Bids will be opened on Friday, **January 25, 2019** the LaSalle County Property Committee meeting at 9:00 am at the Government Complex 707 E. Etna Road, Ottawa Illinois room 242 or as soon thereafter as possible.

**LaSalle County reserves the right to reject any and all bids, to waive any irregularities in the bidding, and to award the contract in LaSalle County's best interests.**

For further information regarding this bid contact Bob Kaminski or Sandra Panzica at 815-434-8242.